

Jobsite Start-up Checklist

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Site Name: _____

Project Manager: _____

Superintendent: _____

JOBSITE REQUIREMENTS	GENERAL COMMENTS
HSEQ Jobsite Binder	
Project Site Visitors log	
Site Specific HSEQ Plan (reviewed with all subcontractor employees upon arrival)	
Weekly Toolbox Safety Meetings (Should apply to the work being performed)	
Activity Hazard Analysis (AHA) for Centennial & all subcontractor definable features of work (DFOW)	
HSEQ Site Inspections (managed through Procore on a weekly basis)	
High Risk Plans (Fall protection, Excavation & Trenching, LOTO, PRCS, etc.)	
Permits (City/County, hot work, energized work, above ceiling, etc.)	
Safety Data Sheets (logged and tabbed)	
AHERA survey or "all clear" letter (materials to be impacted)	
Near Miss & Incident Reporting Forms	
Letters of Designation (minimum of one per subcontractor)	
Training Documentation (subcontractor training cards, certificates, licenses)	
OSHA Appendix D form	
Inspection Forms (equipment, trenches, scaffolds, etc. Can be managed in Procore)	
Current schedule	
Jobsite Box or Container	
Additional PPE: visitor Hardhat, hi vis vest, safety glasses (Z87.1), hand protection (minimum cut/abrasion level 2), hearing protection	
Class B first aid kit meeting ANSI/ISEA Z308.1 (Sealed and unused or properly inventoried)	
Bottles of eyewash (valid expiration date)	
Ground Fault Circuit Interrupter (GFCI)	
5 LB. ABC Fire Extinguisher (At a minimum) with current annual inspection	
Project Setup, Safety Postings, Barriers	
Minimum posting requirements: PPE requirements, four leading causes of fatalities in construction, Instructions for subcontractors to provide first aid kit, GFCI, fire extinguisher, OSHA "It's the Law" poster, Emergency contact info, Map, and route to nearest hospital and occupational clinic, "Safety First" posting, rally point map	
Work/Storage Areas approved & Posted/Barricaded/Fenced, etc.	
Toilet with Hand Washing Facility	
Temporary power requirements?	
Jobsite Orientations (site specific safety plan, 3C's)	
QC Management	
QC Management requirements	
Testing and inspection requirements, special inspectors?	
Owner, client meetings	
Commissioning schedule/plan	

Centennial Employee Signature: _____ Date/Time:

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