

## Company Vehicle Policy Acknowledgement Form

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I have read the Company Vehicle Policies and Procedures to include the following sections:

- Contact Information
- Driver Responsibilities
- Annual Company Vehicle Declaration Form
- Safety Guidelines
- Traffic Violation
- Personal Use
- Acceptable Optional Equipment
- Vehicle Maintenance and Operation
- Odometer Violation
- Accident Procedures
- Insurance, Licensing, and Registration
- Turning in Your Vehicle

Keep a copy of the Company Vehicle Policies and Procedures for your reference.

Return this original signed form agreeing to abide by all policies and procedures to the Fleet Manager with a photocopy of current valid driver's license.

\_\_\_\_\_  
Driver (Employee) Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date